



skin wellness

DERMATOLOGY



**PART-TIME
RESEARCH ASSISTANT**

Who We Are

At Skin Wellness Dermatology, we offer cutting-edge dermatology services and procedures that treat all of your skincare needs.

Our certified dermatologists will listen to your concerns and offer the individualized, high level of patient care you seek. We believe in making care accessible and affordable, and we will go out of our way to accommodate your visit.

Our Mission

Our mission is to provide comprehensive, state-of-the-art care in medical, surgical and cosmetic services in a warm, inviting, and innovative office environment.

“We believe that you deserve to love the skin you’re in; and that you should accept nothing less than having healthy skin, hair, and nails so you can feel and look your best every day.”

A Day in the Life

Your mission is to perform a variety of administrative tasks in support of clinical trials and assist in the performance of clinical procedures.

- *Attend clinic and assist in the lab as needed*
- *Compile, register and submit data*
- *Meet, schedule, and consent patients*
- *Monitor study compliance and maintain a system for effective data flow associated with research protocols*
- *Recruit and retain patients for outcomes research by working with collaborating institutions and accessing large datasets cross-referencing multiple data points to find eligible patients*
- *Works with research staff at collaborating sites to ensure study integrity*
- *Works with collaborators and collaborating sites regarding any protocol changes*
- *Prepare and maintain research study files*
- *Performs data management and data analysis as required by the research study*
- *Works on special data management projects as assigned*
- *Collects and delivers specimens for analysis using appropriate or specified equipment*
- *Schedules protocol related tests and performs protocol specific clinical duties as required per the research study and monitors the progress of study participants*
- *Performs other duties as assigned*

The Details

Job Type: Part-Time

Qualifications:

- College degree or higher
- Experience: 1 years of related research, science, or math experience
- Ability to problem solve
- Ability to work independently
- Knowledge of Microsoft Office products
- Data analysis skills
- Interpersonal skills; written and verbal communication skills

Hours:

Mon-Thurs 8:00-5:00

Fri 8:00-12:00

Working Location:

Homewood, AL

***Interested in joining
our team?***

Visit www.skinwellness.com/careers and click “Apply Here” next to the position you’re applying for, then complete the application form.

www.skinwellness.com
@skin.wellness.derm